



ITASCA COUNTY BOARD OF COMMISSIONERS

Itasca County Courthouse
123 NE 4th Street
Grand Rapids, MN 55744
(218) 327-2847

Tuesday, December 13, 2022

2:30 PM

Itasca County Boardroom

ITASCA COUNTY MISSION: Itasca County government strives to preserve and enhance the quality of life, the environment, and economic well-being within the community.

DRAFT

REGULAR SESSION AGENDA

2:30 PM I. CALL TO ORDER

2:31 PM II. PLEDGE OF ALLEGIANCE

2:32 PM III. APPROVAL OF AGENDA

2:33 PM IV. MINUTES APPROVAL

1. Approve the minutes of the Tuesday, November 22, 2022 County Board Regular Session.

2:34 PM V. CONSENT AGENDA

The Consent Agenda gives the County Board a means of handling routine non-controversial actions and motions that can be grouped together and handled in one motion. If, at the Board meeting, any Commissioner so requests, an item shall be removed from the Consent Agenda and considered separately.

1. Approve the renewal of the Hangar Lease at the Bowstring for Leon Bachman (3rd successive renewal of lease) for a period of three (3) years from January 1, 2023, renewable for a three (3) year term up to eight (8) successive renewals, and authorize the signature of the Chair and Clerk on said lease agreement.
2. Approve the renewal of the Hangar Lease at the Bowstring Airport for Kenneth Reichert (7th successive renewal of lease) for a period of three (3) years from January 1, 2023, renewable for a three (3) year term up to eight (8) successive renewals, and authorize the signature of the Chair and Clerk on said lease agreement.
3. Accept the resignation of Aimee Johnson from the Extension Committee, effective Thursday, December 1, 2022.
4. Approve a five (5) year extension to the Contract for Municipal Services between the City of Grand Rapids and Itasca County for connection to the County's emergency generator and authorize the County Board Chair and County Administrator to sign said extension.
5. Approve Addendum with University of Minnesota Extension to reflect the change from a 0.8 FTE to a 1.0 FTE, as approved by the Board during budget meetings, and authorize necessary signatures.
6. Approve new tobacco license for Detroit Lakes Tobacco N Vape LLC dba Grand Rapids Tobacco N Vape Plus located at 3150 South Pokegama Avenue, #105, Grand Rapids MN 55744 for the period of December 13, 2022 through December 31, 2022.

7. Approve new tobacco license for River Rat One Stop LLC located at 38480 US Highway 2, Cohasset MN 55721 for the period of January 1, 2023 through December 31, 2023.
8. Approve new 3.2 On Sale/Off Sale Liquor License for Spider Lake LLC dba Spider Lake Resort located at 43859 Spider Lake Resort Road, Marcell MN 56657 for the period of January 1, 2023 through December 31, 2023.
9. Approve the 2023 Liquor/Tobacco License renewals for establishments in Itasca County.
10. Accept the Minutes of the November 10, 2022 HHS Advisory Committee Meeting.
11. Approve and accept the Itasca County Health and Human Services 2023 Purchase of Service Contracts and corresponding contract rates and authorize County Board Chair and Health and Human Services Director to sign said contracts.
12. Accept the 2023 Children's Mental Health Screening Grant from the MN Department of Human Services in the amount of \$130,657.00.
13. Authorize IMCare Director and County Board Chair to sign the Provider Participation Agreement between IMCare and Accra Care, Inc., a behavioral health provider.
14. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Dr. Peter Friedlieb for Interim Medical Director Services.
15. Authorize IMCare Director and County Board Chair to sign the contract between IMCare and Dr. Rachel Buchert for Dental Director Services.
16. Approve contract for Kathryn Miller Lavalier for public health response services.
17. Reduce the retainage for the CR 238 Bridge Replacement project (SAP 031-598-021) from 5% to 2%, resulting in a retainage of \$48,239.01.
18. Adopt the Resolution Re: Agency Agreement for Federal Participation in Advance Construction to execute the MnDOT Agency Agreement No. 1052150.
19. Approve OHV Challenge Cost Share Agreement Renewal and authorize necessary signatures.
20. Adopt the Resolution Re: Balsam Creek Bridge and Trail Improvement Project and Wabana Trail Boardwalk Project IRRR Regional Trails Grant Application and authorize necessary signatures.
21. Approve Final Sponsorship for the Bowstring Connection Snowmobile Trail and authorize necessary signatures.
22. Accept attached land classification list and schedule for 2023 Land Classification Meeting for Tuesday, March 7, 2023 at 10:00 am in the County Board Room.

VI. REGULAR AGENDA

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| 2:35 PM | 1. Citizen Input, Chair |
| 2:40 PM | 2. Recognition of County Employees, Brett Skyles |
| 2:42 PM | 3. Commissioner Warrants, Gail Guck |
| 2:43 PM | 4. Commissioner Warrants, Gail Guck |
| 2:45 PM | 5. General Obligation Justice Center Bonds, Series 2023, Brett Skyles |
| 2:50 PM | 6. Approval of Passed Special Legislation, Matti Adam, Brett Skyles |
| 2:55 PM | 7. Proclamation, Eric Villeneuve |
| 3:00 PM | 8. Public Health Update, Kelly Chandler |

- 3:10 PM** 9. Public Health 2022 Overview, Kelly Chandler
- 3:25 PM** 10. County Based Purchasing (IMCare) Division Update/Presentation, Kim Huffman
- 3:40 PM** 11. Bowstring Connection Snowmobile Trail School Trust Lease Agreement, Sara Thompson, Kory Cease
- 3:45 PM** 12. 2023 Legislative Priorities, Brett Skyles
- 3:50 PM** 13. Schedule Legislative Meeting, Brett Skyles
- 3:55 PM** 14. Tentative Appointments to Committees/Commissions/Boards, Chair

4:25 PM VII. COMMISSIONER COMMENTS

VIII. CLOSED SESSIONS

4:30 PM RECESS

6:00 PM RECONVENE

IX. PUBLIC MEETING

1. Unorganized Township Road and Bridge Levy, Karin Grandia
2. Public Meeting & Adoption of Levy and Budget, Gail Guck, Deb Davis

X. ADJOURN

OTHER MEETINGS

Monday, December 12, 2022 beginning at 7 p.m. – The Itasca County Board of Commissioners has been invited to attend the Itasca County Township Association (ICTA) meeting to be held at Harris Town Hall, 21998 Airport Road, Grand Rapids, MN 55744. (Posted 12/29/2021; Updated 7/8/2022)

Tuesday, December 20, 2022 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in a Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/29/2021)

Tuesday, January 3, 2023 beginning at 2:30 p.m. – The Itasca County Board of Commissioners will meet in an Organizational/Work Session in the Boardroom of the Itasca County Courthouse. (Posted 12/6/2022)

Note: This time schedule is approximate!! Individuals with appointments should be available 10 minutes ahead of their appointment time.

Portions of this meeting may be closed to the public, if data classified as private or confidential is discussed.

If you require an accommodation to participate in this event, please contact the Administrative Services Department at (218) 327-7363 as soon as possible so necessary arrangements may be made.